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AUG 20 1956

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT: Space Requirements for DD/P

REFERENCES: (a) Memo to D/OL fr Acting SSA/DD/S dated 10 Jul 56  
(b) Letter to FBS fr AC/RELC Div dated 6 Jul 56  
(c) Letter to CIA fr FBS dated 10 Jul 56

1. This memorandum contains a recommendation submitted for DD/S approval. Such recommendation is contained in paragraph 8.

2. The three commercial buildings mentioned in FBS letter were inspected. Pertinent information relative to each is as follows:

a. Trew Motor Company located at 1526-28 14th Street, N. W.; three story reinforced concrete structure; 39,376 square feet extra heavy duty space vacant at present time. Trew Company used building for automobile display, service and garage purposes. Annual rental \$27,850.75. CIA required to pay for alterations estimated at \$70,000.

b. Times Herald Building located at 1317 H Street, N. W.; six story reinforced concrete structure; approximately 45,000 square feet for lease on top four floors. Washington Post and Times Herald will retain first and second floors. Heavy duty space; four floors used for publishing activities prior to consolidation of Times Herald and Washington Post. All floors require extensive cleaning prior to start of renovations. Annual rental \$90,000. Approximate cost of converting to office space \$135,000.

c. Logan Motor Company located at 1111 18th Street, N. W.; four story reinforced concrete structure; approximately 36,000 square feet extra heavy duty space vacant on second, third, and fourth floors. Logan Motor Company was last tenant. Building used for automobile display, service and garage functions. Owner willing to convert space for office purposes. His present asking price is approximately \$1. per foot per annum. This figure will be increased if space is reconditioned.

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3. Mr. Ziernicki indicated that he had approximately 35,000 square feet of vacant space on the fourth floor of the [REDACTED]

[REDACTED] Upon inspection it was found that the space consisted of large perimeter rooms. The center of the building is open from the first floor clear to the roof. PBS estimates that it will cost approximately \$90,000 to renovate the space.

4. The following conclusions were reached after each building was carefully considered for Agency occupancy:

a. 1526-28 14th Street, N. W. Approximately 1/3 of available space is located on first floor. Large show windows in front of building plus many window openings in North, South, and West walls could compromise security. Added to security hazards are other undesirable features which prompted this Office to drop the building from further consideration.

b. 1317 H Street, N. W. Excessive cost of renovations plus time required to accomplish same are deterrent factors. Owner's representative indicated building will be sold, but appeared to be uncertain as to when this would be accomplished. Deficiencies such as insufficient toilets, small elevators, noise emanating from printing presses, etc., indicate building could not be used advantageously by this Agency.

c. 1111 18th Street, N. W. Of the three commercial buildings considered this appears to be the best one. The interior is anything but impressive at the present time. It requires a good deal of imagination to picture how the space will look after renovations have been completed. However, the building is structurally sound and it can be modified to satisfy Agency requirements in about four months. The Federal Government has occupied the structure at various times as did the International Business Machine Company. This structure has the added advantage of close proximity to other Agency buildings.

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remainder of the building and would use the fourth floor space if funds were available for renovations.

5. DD/P has stipulated that the additional space must be provided in the I-J-K-L complex. This can only be accomplished by moving non-DD/P components from this area into additional space acquired by the Agency. Listed below are the non-DD/P activities, occupying large amounts of space, which must be considered as possibilities.

**I Building**

Communications	16,965 square feet		
Comptroller	21,930	"	"
Security	33,130	"	"
Training	5,195	"	"
Audit Staff	2,990	"	"

**J Building**

Logistics	1,460	"	"
Medical	1,935	"	"

**K Building**

DD/I	1,415	"	"
Logistics	2,900	"	"

**L Building**

Cable Secretariat	3,395	"	"
Signal Center	9,020	"	"
Logistics	1,290	"	"
Personnel	1,540	"	"

6. Several of the above-mentioned activities must retain space presently occupied. I refer specifically to Cable Secretariat, Signal Center and other functions providing vital support to DD/P. Actually, the possibilities can be reduced to a total of five Offices. These are Communications, Comptroller, Audit Staff, Security and Training. All five Offices figured prominently in space discussions held early in 1956, but owing to other considerations none were moved.

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7. Approaching the problem strictly from a space standpoint, it is evident that Security is the logical candidate for the move. The 33,130 square feet occupied by this Office will provide the additional space requested by DD/P. It will also permit the return of Commercial Staff, PAPS, and other small DD/P components to the I-J-K-L area.

8. In view of the foregoing, it is recommended that approval be given to accept the [redacted] space for Agency use. It should be noted that funds for renovations of this space were not included in Logistics budget for FY 1957. It is also recommended that a command decision be made relative to the move of Security from I Building to the [redacted]

(signed)

JAMES A. GARRISON  
Director of Logistics

The recommendation contained in paragraph 8 is approved, as to the acceptance of space [redacted] Decision as to which components will be moved will be made later.

28 September 1956

Date

(signed) H. Gates Lloyd

~~XXXXXXXXXX~~  
Acting Deputy Director  
(Support)

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